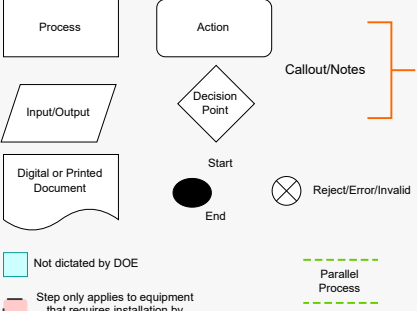


Columns indicate the entity performing the task described and all associated IT buildout necessary to complete the task.



All REQUIREMENTS can be found in the Tools Requirements Document

Building Owner Authorization Must Include:

- Contact information
- Written permission for project commencement
- Signature agreeing to maintain eligible income leve occupancy for a minimum of 5 years after completion if the unit has recieved greater than \$3,000 in total rebates
- Number of units

Income Eligibility Documentation

Submit Household Eligibility and Building Owner Authorization

Invoice Must Include:

- Total cost
- Equipment and material costs
- Rebate amount applied to equipment/material costs

Invoice

Attest to installation at designated address

Collect Quality Installation Documentation

Submit Proof of Upgrade Completion

Receive Rebate Payment

Building Owner Remaining Rebate Notification

Is there a remaining rebate amount being applied to labor/install costs?

End

Submit Invoice and Coupon Code or Home Address

Invoice Must Include:

- Total cost
- Equipment and material costs
- Rebate applied to equipment/material costs
- Rebate applied to labor/install costs

Receive Rebate Payment for Labor/Installation

End

Quality Installation documentation must include geo-tagged photographs of installed equipment. PNNL Quality Installation Tool is the preferred method for collecting this documentation.

Must include:

- Quality installation documentation
- Purchase receipt
- Invoice detailing rebate redemption

Receive Rebate Payment

Building Owner Remaining Rebate Notification

Is there a remaining rebate amount being applied to labor/install costs?

End

Submit Invoice and Coupon Code or Home Address

Invoice Must Include:

- Total cost
- Equipment and material costs
- Rebate applied to equipment/material costs
- Rebate applied to labor/install costs

Receive Rebate Payment for Labor/Installation

End

In rural areas, exceptions may be made for installers that are not on the eligible contractor list.

Eligible Contractor List (Updated Daily)

Verify Contractor Eligibility

Ineligible

Eligible

Verify Eligibility

- Income
- Building
- Contractor
- Measure

Eligible

Convert Home Address to Address ID

Submit Eligibility Verification, Project Details, and Address ID

Generate Rebate Reservation

Notify Implementer

Notify Building Owner

Must include:

- Ability to cancel rebate reservation
- Rebate amount available for home/building address

Use DOE-Approved Template to Create Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Issue Rebate Coupon

Notice and coupon must show:

- Approved rebate amount
- Rebate bucket (percentage)
- Product type
- Address ID
- Coupon expiration date
- Notice that eligible entity representatives may be eligible for installation incentives of up to \$500, as determined by the state.

If address is in a disadvantaged community, coupon must show that additional installation incentives are available.